

**PARK TRACE ESTATES HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS**  
**January 17th, 2017 – 7:00PM**  
**DRAFT**

**CALL TO ORDER**

The Board of Directors meeting was called to order by Ed Bankemper at 7:02PM. It was confirmed that proper notice had been posted and a quorum was established with the following Board members in attendance: Ed Bankemper, John Calia, Bill Statz, Norm Thetford and Linda Koven via conference. Also in attendance was Taylor Anderson, LCAM from Casey Management.

**INTRODUCTION OF BOARD MEMBERS & MANAGEMENT**

All Board Members in attendance introduced themselves for the current and the new members in the audience.

**ADMINISTRATIVE BUSINESS**

1. Ed made a **motion** to approve the December meeting minutes. Norm seconded, and all were in favor.

**OFFICER REPORTS**

President-Ed Bankemper

1. There was a discussion regarding the Bay Street Extension. Ed would look into more options for the Association in terms of traffic with the County.

**Vice President- John Calia**

1. There was nothing new to report.

**Secretary – Bill Statz**

1. Bill discussed the importance of having an external liaison for the Bay St. project, and would request an e-mail to be sent asking the Membership to contribute.

**Treasurer - Norm Thetford**

1. Norm reported on the current financials as of December 31<sup>st</sup>, 2016. Operating Account was at \$22,221.34 while the reserve/surplus stood at \$60,724.20 and the Association still held \$64,643.41 for a total of \$147,588.95.

**Director - Linda Koven**

1. Linda had nothing new to discuss.

**Committee Report:**

1. There were three ARC proposals up for consideration. Regarding a Cedar Fence installation at 136PT Bill made a **motion** to approve and was seconded by Norm. All were in favor. In regards to 3 Palms being removed from Norms property, John made a **motion** and Ed seconded. All were in favor. The third was for pavers to be installed in the backyard of 368PT – Norm made a **motion** and Bill seconded – all were in favor.

**Old Business**

1. There was a discussion regarding the holiday decorations, as well as the new electrical outlets around the marquis. Thanks were given to both Janet Jarzyna and Ed Bankemper for their help.
2. We would like to recognize the following members for taking the time to coordinate and decorate our Entrance Walls. It is a time consuming job and we thank you; Janet Jarzyna, BiBiche Knauf, Sue Flaherty, Judy & Hank Holton, Gail & Jeff Oxley, Helen Statz, Bob Ungemach and Frank Jarzyna. Thank you again for your continued involvement.
3. There was also a conversation about new plantings behind the wall and the irrigation system to be replaced. No motions were made at this time.

### **New Business**

1. The discussion regarding the Bay St. / Honore Extension were discussed in length, during both the President's Report as well as under New Business. Ed made a **motion** to hire Morgan Bentley to investigate the sound barrier between the new extension and the association's property. Norm seconded and all were in favor. This was against Casey Management's recommendation. Ed also made a **motion** to have Bill as the new External Liaison Officer. Norm seconded and all were in favor.

**ADJOURNMENT:** Ed requested a **motion** to adjourn. Bill seconded and all were in favor. The meeting was adjourned at 8:42PM.

Respectfully Submitted by:

Taylor Anderson, LCAM  
Community Association Manager

Approved: \_\_\_\_\_