

**PARK TRACE ESTATES HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS**  
**April 18th, 2017 – 7:00PM**

**CALL TO ORDER**

The Board of Directors meeting was called to order by Ed Bankemper at 7:01PM. It was confirmed that proper notice had been posted and a quorum was established with the following Board members in attendance: Ed Bankemper, Bill Statz, John Calia and Norm Thetford. Also in attendance was Taylor Anderson, LCAM from Casey Management.

**INTRODUCTION OF BOARD MEMBERS & MANAGEMENT**

All Board Members in attendance introduced themselves for the current members.

**ADMINISTRATIVE BUSINESS**

1. Ed Bankemper made a **motion** to accept the March Board Meeting Minutes with the Boards corrections. John seconded and all were in favor.

**OFFICER REPORTS**

President-Ed Bankemper

1. There was a discussion regarding the entrance plantings, that they were to be installed per schedule in April / May for maximum aesthetics. This installation would proceed after the installation of the new irrigation system.

**Vice President- John Calia:**

1. There was a discussion regarding signs by the lakes in regards to warning about alligators. It was reiterated that these were to be created and posted per the previous Board Meeting.

**Secretary – Bill Statz:**

1. Nothing new to report.

**Treasurer - Norm Thetford:**

1. Norm reported that as of April 18<sup>th</sup>, 2017 the Operating Account was at \$18,172.60 and the Money Market Account was at \$64,651.37 while the Reserves held \$60,510.35 for a total of \$143,334.32 and homeowner's were in good standing.

**Director - Linda Koven:**

1. Linda was not in attendance.

**Communication Officer – Bob Ungemach:**

1. Bob reported that the garage sale dates were posted in the Observer as well as other local publications such as Sarasota Herald.

**Committee Report:**

1. Sally McCurdy reported on the request for a tree removal at 255. Ed made a **motion** to approve the removal with the ARC's consent. Norm seconded and all were in favor. Management to send an approval letter to the owner.

**Old Business:**

1. The plantings and irrigation were discussed during the President's Report. Also discussed were the installation of new lights along the back of the entrance walls. It was determined that it could be a nuisance so no lights will be installed, however, lights will be installed at the front outer edges of each entrance wall. 849 OBL was brought to the Board's attention as having a dead tree and broken light that will need to be removed and fixed. There was also a discussion regarding the color pallet at 360 PTB – that the definition of 'earth tones' is not clearly outlined in the bylaws and therefore is subject to personal opinion.
2. It was discussed again the importance of the meeting minutes being distributed to the board within 3 days so the board members could make changes and get them posted on the website as a draft within 1 week. This would provide information to the members that were not in attendance.

**New Business:**

1. The Board of Directors is looking more into the setback and further information regarding the sound barrier wall hopefully to be installed. An e-mail would be sent to gather more intel on insurance responsibilities and upkeep.

**Adjournment:** Ed requested a **motion** to adjourn. Bill seconded and all were in favor. The meeting was adjourned at 8:23PM. The next meeting will be on May 16<sup>th</sup> at 7:00PM.

Respectfully Submitted by:

Taylor Anderson, LCAM  
Community Association Manager

Approved: \_\_\_\_\_