

PARK TRACE ESTATES

VIRTUAL BOARD OF DIRECTORS MEETING-
May 19, 2020

Call to Order: President John Calia called the meeting to order at 11:00 AM

Quorum Present – President John Calia-Treasurer Norman Thetford, Secretary Lisa Wheeler and Iris Zieler representing Argus Property Mgmt.

Proper Meeting Notice – Agenda posted properly on association note board 48 hours in advance of the meeting Invitation sent by e-mail to all owners.

Approval of minutes: Motion by John Calia to table the approval the Minutes of November 19, 2019 2nd by Norman Thetford Motion Carried

Appointment of new board members:

1. John Calia introduced for nomination the names of Jim Botti and Denise Kaiser to be appointed to the Park Trace Board of Directors.
2. Both Jim Botti and Denise Kaiser accepted the nomination.

Motion by John Calia to appoint Jim Botti and Denise Kaiser to the Board of Directors for Park Trace Estates. Second by Norman Thetford. Motion Carried Unanimously.

Reports:

Treasurer/Financial Norman Thetford

Checking	\$ 56,863.66
Money Market	\$ 34,684.58
Reserves	\$ 21,69.24
Total	\$113,227.94
Securities	\$68,751.04

Reported that the financials look good.

Architectural Review –

1. Lisa is working to help the sale of #167 Willow Bend Way
2. 215 Park Trace Blvd requested removal of 2 trees- Approval was done verbally.

Motion to confirm the verbal approval of the removal o 2 trees by 215 Park Trace Blvd made by Lisa Wheeler. Second by Norman Thetford- Motion carried.

3. #224 Park Trace Blvd requested the removal of 3 very large oak trees in the backyard. The area was inspected and the trees defiantly need removal. Owner will work with landscaper to bring property into compliance with tree numbers. Trees that back up to property on Rivendale Reserve need to be trimmed. Ok has been given by Sarasota County. Rivendale to be notified.
4. #167 Willow Bend Way - approved tree list sent. Buyer excited about purchase and wants to bring property to a manicured look – pending the closing of the sale. Requested to be allowed to place a white vinyl sheet along the inside of the wooden fence or paint their side. that would not be visible from road.

A discussion followed and decision was that owners are responsible for their fences and that the fence in question belonged to their neighbor and would need their approval to do anything to their side.

5. #376 Park Trace Blvd. requested roof replacement with tiles that were in compliance with Oscar Scherer colors.

Motion to approve roof by John Calia. Second by Norman Thetford. Motion carried.

6. Lisa asked that there be at least one additional board member to work on ARC. John Calia volunteered to help.

Landscape Committee:

1. Lisa met with Dan Hernandez from West Bay to look at drip line at fence . Repairs were made and 3 additional rows of drip line were added. Fertilization program discussed. And watering in that area will 3 days a week.
2. A discussion followed on the need for additional shrubs in the area to create a buffer or the need for a fence.
3. Number of plants needed will be discussed with West Bay.
4. Palms will need trimming last done by Green Topps.
5. Beautiful Ponds requested walk around. John Feels that the status quo is fine for now.
6. 2 Yield to pedestrian signs will be ordered and installed by Signarama

Welcome Committee- All welcome baskets have been delivered to new owners except for 1 (owner may not have moved in as of yet).

Unfinished Business

1. Walk around needed and need to check to see if fence at 279 and 287 are now in compliance
2. Gap in Bay Street Fence - fence and gate need to be installed to deter trespassers.
3. Run off from gutters still needs to be addressed inspection needed to avoid further erosion. A discussion followed on having attorney send letter to owners about dangers of run off . The no Mow Zone is helping.
4. John Calia will be leaving the board after November 2020.
5. Lisa needs to be relieved of the position of /secretary or 'Vice President . Lisa will speak with Denise Kaiser and ask if she would volunteer.

New Business-

1. Community garage sale tabled due to Covid 19.
2. New signs about dog waste have been placed and problem seems less.
3. Bob Ungemach to work on a process to receive e-mails from board.
4. Light fixture at eastern monument has a broken light fixture- needs wing nut and bolt.
5. Monuments are in need of repairs and need painting
6. Next board meeting discussed. Board will meet again on ad date to be determined in August 2020.

With no further business **Motion** to adjourn by Lisa Wheeler 2nd by Norman Thetford

Motion carried unanimously - meeting adjourned. 1:05 pm

Respectfully Submitted, Iris Zieler, LCAM

